



CoCEAL Impact Practice Awards: Rubric

Criteria	Exceeds expectations- 5	Meets expectations- 4	Meets some expectations- 2-3	Does not meet expectations- 1	Unable to score- 0
Program Description and History	In addition to meeting the requirements for “4,” submission presents clear and comprehensive program description and history. (5 points)	<ul style="list-style-type: none"> •Shares the practices used to improve Latinx student success • Defines the population served in context of the institution and/or community • Details what needs the program addresses. (4 points) 	Provides only partial information and details about program description and history. (2-3 points)	Does not provide sufficient information and details about program description and history and/or information is unclear. (1 point)	Missing (0 points)
Staff and Budget	In addition to meeting the requirements for “4,” submission presents clear and comprehensive description of staff and budget, which includes a breakdown of current budget and/or future funding sources and providing tenure of program staff/members. (5 points)	<ul style="list-style-type: none"> •Includes the number of staff and the roles of essential staff as well as their backgrounds and credentials • Explains how the program is funded and how they plan to continue funding • Shares a list of institution and/or community partners if any. (4 points) 	Provides only partial information and details about staff and budget. (2-3 points)	Does not provide sufficient information and details about staff and budget and/or information is unclear. (1 point)	Missing (0 points)
Goals and Mission	In addition to meeting the requirements for “4,” submission presents clear and comprehensive description of goals and mission, including, mission, values, and vision of program, and ensures that the goals are attainable and that they are supported by the evidence. (5 points)	<ul style="list-style-type: none"> •Describes the program’s mission and goals • Details the link between their goals to students’ needs & services offered • Describes how the program activities support program goals and mission. (4 points) 	Provides only partial information and details about goals and mission. (2-3 points)	Does not provide sufficient information and details about goals and mission and/or information is unclear. (1 point)	Missing (0 points)

Documentation of Impact	In addition to meeting the requirements for “4,” provides comprehensive documentation of practices, such as success rates, videos, audio clips, written statements/essays, reflective journal entries, creative writing entries, etc. Also, disaggregates data by race and ethnicity. (5 points)	<ul style="list-style-type: none"> • Explains how they know the program works and the growth and impact the program has had • Shares metrics that show student success • Uses quantitative and qualitative data to tell their story • Shares the program’s records of achievement, leadership, and recognition • Ensures data aligns with and supports program goal, mission and practices. (4 points) 	Provides only partial information and/or documentation demonstrating impact of practice(s). (2-3 points)	Does not provide sufficient documentation demonstrating impact of practice(s). (1 point)	Missing (0 points)
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